**SELF-EVALUATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Criteria** | **1**  **You’ve learned something – but you’re not proving it.** | **2**  **You’re on the right track but you can do better.** | **3**  **Well done.** | **4**  **You’ve done exceptionally well.** | **Score** |
| Reflection | * I did not think about what I had learned at all. * I do not know how to think about my learning. * I cannot provide details and examples about what and how I learned. | * I can think about some of my   learning, but this did not cover the whole project.   * I can only give examples for some of what I learned. * I cannot fully explain what I have learned. | * I could think about what I learned in all parts of the project. * I could always give an example of what and how I learned. * I could always explain what and how I had learned. | * I really understand and can explain to others how I learned in the WIL module. * I can provide many examples for what and how I learned for all parts of the WIL module. * I think that I can explain all aspects of my learning in all aspects of the WIL module. * Reflection is complete and done well. |  |

**STUDENT NAME: ……………………………………………… STUDENT NUMBER: ……………………….. DATE: ……………………**

Please rate **yourself** using the following scale detailed in the descriptions provided:

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| --- | --- | --- | --- | --- | --- |
| **Criteria** | **1**  **You have learned something – but you are not proving it.** | **2**  **You’re on the right track but you can do better.** | **3**  **Well done.** | **4**  **You have done exceptionally well.** | **Score** |
| Demonstration of learning | • I can describe my experiences and events in the WIL module. | • I can describe and briefly explain my experience and events in the WIL module, but I do not think that I can fully explain all my learning. | • I have tried to analyse and explain my experience and events in the WIL module, but I’m not sure that I’ve completely explained everything. | * I can fully explain my experience and events in the WIL module. * I can clearly explain how all my learning in the   WIL module occurred.   * I can relate my experience and events in the WIL module to how my learning occurred and how I developed in this module. |  |
| Quality of ideas | • The ideas that I discussed did not relate to my experience and events in the WIL module. | * The ideas that I have discussed relate to my experience and events in the WIL module. * I cannot provide explanations and examples. | * The ideas that I have discussed clearly relate to my experience and events in the WIL module. * I can provide some examples and explanations. | * The ideas that I have discussed clearly and coherently relate to my experience and the events in the WIL module. * I have provided detailed explanations and examples for all my experiences and events in the WIL module. |  |

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| Organisation of report | • I have presented my ideas but could not order them logically. | • I have organised my ideas, but they don’t really link to one another. | • My ideas are organised and they all link to one another. | • My ideas are well- organised because they all link together to  provide a comprehensive, logically ordered discussion of the WIL module. |  |
| Clarity of report | * I have not written the report clearly. * The report is confusing | • There are many  parts of my report that are confusing. | • There are a few parts of my report that are not clear. | * The language   throughout my report is clear and expressive.   * Whoever reads my report can create a mental picture of the situation being described. * Somebody who knows nothing about the WIL module could read my report and understand exactly what happened and what I did. |  |
| **TOTAL SCORE:** |  |  |  |  | **/20** |

 **SUPERVISOR OR COORDINATOR EVALUATION REPORT**

**Evaluation of Student by Supervisor or Coordinator**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of student being evaluated: | |  | Never |  | Seldom |  | Sometimes |  | Frequently | Always |
| Name of person doing evaluation: | | **1** |  | **2** |  | **3** |  | **4** |  | **5** |
| **The student’s personal work** | |  |  |  |  |  |  |  |  |  |
| 1. | He/she contributed with good ideas that added value to the project. |  |  |  |  |  |  |  |  |  |
| 2. | He/she performed his or her tasks in line with what was expected of him/her. |  |  |  |  |  |  |  |  |  |
| 3. | He/she produced high quality work. |  |  |  |  |  |  |  |  |  |
| 4. | He/she managed his/her own time well and met deadlines. |  |  |  |  |  |  |  |  |  |
| **The student’s work as part of a team (when relevant)** | |  |  |  |  |  |  |  |  |  |
| 5. | He/she accepted responsibility for a fair part of the tasks. |  |  |  |  |  |  |  |  |  |
| 6. | He/she was an enthusiastic member of the team. |  |  |  |  |  |  |  |  |  |
| 7. | He/she helped others to be successful. |  |  |  |  |  |  |  |  |  |
| 8. | He/she worked well with others. |  |  |  |  |  |  |  |  |  |
| **Sub-totals** | |  |  |  |  |  |  |  |  |  |